

Llanelly Community Council



End of Year Statement 31st March 2018

Llanelly Community Council Member Information

Elected, returned unopposed or Co-opted

			Meetings 2017/18	
			Ord & Finance meetings 17/18 14 meetings	Committee or Special Meetings 17/18
Community Council Chairman				
Councillor Richard Dixon				
 Gilwern Councillors				
Councillor	Kay Blackwell	May 2012 to May 17	1	0
Councillor	Paul Downes	Elected March 2013 to May 17	1	0
Councillor	Giles Howard	Co-opted June 2012 to May 17	1	0
Councillor	Val Jones	May 2012 to May 17	1	0
Councillor	John Jones	May 2012 to May 17	1	0
Councillor	Brian Kemp	May 2012 to May 17	1	0
Councillor	Anthony Carrington	Unopposed May 2012 to Date	7	4
Councillor	Richard Dixon	Elected Unopposed May 2017	14	15
Councillor	Jonathan Crawley	Elected Unopposed May 2017	9	1
Councillor	Tony Corfield	Co-opted June 2017	6	3
Councillor	Vicky Price	Elected Unopposed May 2017	6	6
Councillor	Jane Pratt	Elected Unopposed May 2017	13	16
Councillor	Gavin Plumley	Elected Unopposed May 2017 to July 17	0	1
Councillor	Grahame Nelmes	Elected Unopposed May 2017	13	21
Councillor	Hazel Stockham	Elected Unopposed May 2017	8	8
Councillor	Archie Thomas	Elected Unopposed May 2017	6	4
Councillor	Nigel Curtis	Co-opted June 2017	12	12
 Clydach Councillors				
Councillor	Simon Howarth	May 2012 to May 17	1	0
Councillor	Malcolm Cook	Resigned October 2016	1	0
Councillor	Robert Proctor	Co-opted June 2017	8	6
Councillor	Gary Hill	Elected Unopposed June 2017	8	8
 Llanelly Hill Councillors				
Councillor	David McCloy	May 2012 to May 17	1	0
Councillor	Trevor Williams	May 2012 to May 17	1	0
Councillor	Pam Bell	Elected Unopposed May 2017	12	9
Councillor	Dean Williams	Co-opted August 2017	6	4

Clerk to the Council

Mr Adrian Edwards

Internal Auditor

Mr L Llewellyn

External Auditors

BDO

Notes to accompany the accounts

Year ending 31st March 2018

Principals to Accounting Policies

- **Accounting Convention**

The accounts have been prepared in accordance with proper practices as defined in the *Governance and Accountability for Local Councils in Wales A Practitioners Guide [2011]* Published by One Voice Wales and SLCC following the consultation with the Local Councils Audit Liaison Group.

- **Fixed Assets**

This section covers expenditure on acquisition, creation or improvement which will have a useful life of more than one year:

Land, operational properties and other assets are reported in the notes affixed to the accounts; at current insurance values is approximating to the lower or net of current replacement cost and net realisable value/s. Some community assets are the subject of restrictive covenants as to their use and or future disposal. Such assets are therefore considered to have no appreciable value and are included at a nominal value only.

- **Debtors and Creditors**

The revenue account of the Council is maintained on an accruals basis in accordance with the above guidance. Therefore, it will not have a material effect on the years account or the Council annual budget.

- **Leases/Rents.**

Payments made under the operating leases or rents are charged to the revenue on an accruals basis.

The Council holds a number of leases with local groups and organisations. The Clerk informed the Council that a number of leases need to be revisited and amendments made following consultation. The council has a licence with Clydach Juniors AFC which will need to be re-negotiated in May 2018.

Llanelly Community Council has renewed a number of lease agreements in the last financial year; the Community Council will be renewing a number of other leases/licences with the following interested groups. A number of these leases will be amended or transferred to licence use.

- Monmouthshire County Council - the small play area situated at Gilwern Playing Fields.
- Gilwern Bowls Club - Club House.
- Gilwern Bowls Club - green bowls rink adjacent to the Club House
- Gilwern 1st Scout Group - the land that the building is sited on.
- Gilwern AFC - shower block building & playing fields
- Clydach AFC - football pitch situated at Clydach South and a lease for the club house situated on the same parcel of land.

- Clydach Juniors AFC Licence to play associated football pitch situated at Clydach South
- Clydach Village Hall Trustees, 'limited by guarantee' - the land which the building is sited on.
- Monmouthshire County Council - the small play area situated at the recreation ground, Clydach South.
- Gilwern Eagles – had an agreement to erect play equipment
- Service Level Agreement with MCC to provide Library Services

During 2014/15 the Community Council moved its administration centre from the Old School Community Centre to the former Adult Education Centre in Gilwern. The community council has continued to find it difficult to attract users to the building in the last financial year and some groups have stopped or moved away, but over the last quarter of the 2017/18 financial year the building has seen some new user groups formulate and started to use the building and the current trend is increasing.

The community council over the last several months has convened several meetings where a number of interested residents and centre users attended the meetings, but the community council is still working towards a management committee and the terms of reference.

During 2014 the trustees of Clydach Village Hall entered into a sublease with the main contractors that have been appointed to dual the A465 that runs through the community. During this financial year, main contractors withdrew from the use of the Village Hall.

- **External loans**

The Council has no long term borrowing or external loans

- **Bank Account as 31st March 2018**

ASSETS	
Current Assets	
Cash at bank and in hand	
Business Reserve	1,285.31
Co-operative Bank	9,735.63
Current Account	41,908.54
Instant Access (Co-Operative)	43,944.93
Petty Cash	7.53
	<hr/>
Total Cash at bank and in hand	96,881.94
Total Current Assets	96,881.94
Current Liabilities	
Other Current Liabilities	
Total Current Liabilities	-9,487.19
NET CURRENT ASSETS	106,369.13

- **Reserves**

The Council maintain certain reserves to meet general and specific future expenditure on projects and repairs to buildings they lease from the County Council and other properties in their portfolios.

- **Interest Income**

All interest is credited to the general investment accounts.

- **Grants**

The Council made a number of grants in 2017/18 to a variety of groups in the community.

Organisation	Amount	
Gilwern AFC	£2,916.66	Ground maintenance
Gilwern Bowls	£3,500.00	Ground maintenance
Gilwern AFC	£2,872.50	Work to clubs shower block
Llanelly Hill Welfare Hall	£3,500.00	Work still outstanding
Clydach AFC	£1,545.00	Yearly agreement
Brynmawr Town Partnership	£100.00	Festive tour
Llanelly Hill Welfare	£351.00	New Toilet
Bryn-y-Cwm sports festival	£210.00	Schools festival
Hope Church	£2090.00	Victorian Market

During 2017/18 financial year the Community Council were awarded three grants from the section 106 funding from one development in the Gilwern ward. These projects will be going forward in the coming financial year. Several groups and organisations also received section 106 funding to undertake improvements to their premises.

During the financial year ending 31 March 2018, the community council installed a number of pieces of adult gym equipment in the Playing Fields in Gilwern. Since this equipment was installed its been used and enjoyed by all ages. The community council has also been involved with the improvements to the Tow Path along the Brecon & Mon Canal, where the community council and the Canal & River Trust will be working in partnership to improve the Tow Path for local residents and visitors to the area.

Employers:

The community council are employers that employ three people one being the Clerk and Proper Officer and two cleaners that work in Gilwern Community Centre and one works on a service level agreement with Llanelly Hill Welfare Hall. The community council also has an agreement with a person who opens and closes the gate to the playing fields.

- **Amenities**

Llanelly Community Council is the custodian of the Gilwern Playing Fields which comprises of an area of land approximately 7 acres. A large part of the area is used by Gilwern AFC during the football season. Llanelly Community Council provides the multi play area which is open for residents in the community to use. The area is marked out to enable a number of sports to be played and enjoyed.

Llanelly Community Council are the owners of the public conveniences in Gilwern village, the public conveniences were transferred several years ago. This amenity has seen some vandalism over the last year.

Llanelly Community Council is the legal land owner of the bowls green which has been let to Gilwern Bowls Club located at the Playing Fields. Llanelly Community Council has a lease with the trustees of the Bowling Club that was renewed for the pavilion/club house in 2016.

Llanelly Community Council also maintains the cycle track where children of any age can use this facility, and is used by a wide age range of individuals. The area also has a small area of self seeding oak trees which will be an asset to the community in years to come.

Situated at the Playing Fields through a grant obtained by Gilwern Eagles several years ago, there are several items of play equipment, suitable for younger children. During the 2016/17 financial year it would appear Gilwern Eagles disbanded as no reports have been submitted to the Community Council. During this financial year the management of Gilwern Eagles confirmed that the group has disbanded and formally wrote to the community council transferring the equipment and any balances to Llanelly Community Council.

Llanelly Community Council is the free holder and custodians of the Clydach Recreation Ground which comprises of an area of land approximately 3.5 acres. Clydach AFC are the users of this land during the football season. The Football club and the village hall also use the ground for village functions during the year. Situated at the recreation ground there are several items of play equipment, suitable for younger children which is maintained by Monmouthshire County Council.

During 2017 Llanelly Community Council entered into a licence agreement with Clydach Juniors for use of the Recreation Ground for playing junior football when the senior team are not using the ground. The licence agreement is valid to the end of the football season 2018. At the time of submitting this statement Clydach Juniors still are still in deficit with the peppercorn rent on the land.

- **Planning Applications:**

During the 2016/17 year the community council received twenty three Planning Applications as a consultee. A number of representations from residents were made regarding some of these applications. Llanelly Community Council convened a Planning Committee to inspect a number of applications and site visits were convened to consider the proposed applications before submitting any observations.

- **A465 Dualling:**

During the last year the community council have held a number of meetings with the Welsh Government along with the main contractor that is undertaking the works. Over the last twelve months different communities have seen an increase in traffic when the A465 road has been closed to allow works to be undertaken in a safe way for the work force. There has been an estimated 129 occasions where the road has been either a full or partial day closures along the A465 between Gilwern and Brynmawr, between May 2017 and March 2018

- **Community Plan:**

During the last year the community council started the consultation process relating to a five year community plan. The community council convened six consultations in the three main villages in the community, and the school pupils from the junior school were invited to be part of the consultation process, and they took part with enthusiasm. The community council have now

moved onto the second stage of the process and a further consultation will be convened midsummer where residents will have the opportunity to view the findings, before the process goes into the final stage and publishing the five plan.

- **Member training**

Member training is part of the Annual Audit Review Appendix 5: Under part 4 of the review members training should be carried out as necessary.

"The Government also hopes that elected members will avail themselves of relevant training wherever possible. Further guidance on training issues is given in the CIPFA Treasury Management Code".

Members from Llanelly Community Council are provided with a number of training courses throughout the year. These courses are run by One Voice Wales or service providers or contracted in where specialised subjects are required. From May 2017 up to March 2018 there have been courses held on:

- New Councillor Induction
- Code of Conduct
- The Role of the Council
- The Role of the Councillor
- The Council as an Employer
- Understanding the Law
- The Council Meeting
- Local Government Finance
- Community Engagement

This training has been conducted in 9 different locations in South East Wales. Several members showed an interest but only two members attended training provided by One Voice Wales in the last financial year. The National Park Planning Authority convened planning seminars in the previous year but no seminars were convened in 2017/18. One Voice Wales training sessions are based on prices per person, per session. Training for Councils with over 200 dwellings costs £30 per member. The cost for non members is £40

- **The Local Government (Democracy) (Wales) Act 2013,**

Under the above Act, the Community Council publishes all minutes and other relevant documentation on their website www.llanelleycc.org.uk. In addition, the council publishes all its papers electronically, information includes a list of the council's members, each member's name, information about how they may be contacted, party affiliation (if any) and any office held or committee they belong to within the Council. If the Community Council is divided into community wards, the ward the member represents is also published on the councils website, along with

minutes, the council must also publish their annual audited accounts electronically. In both these cases, Councils are only required to publish material produced after the date when section 55 came into force, in May 2015. Community Councils are not required to publish any information they are prevented from disclosing by any other legislation.

Existing legislation requires Community Councils to give notice of forthcoming Council meetings three clear days before the meeting is to be held by displaying a notice in a conspicuous place in the community, in addition all such notices are published electronically. All this information is published three clear days before the meeting. There is also a requirement to publish electronically, so far as is reasonably practicable, any documents relating to the business to be transacted at the meeting.

Section 81 of the Local Government Act 2000 requires a Community Council to maintain and publish a register of members' financial and other interests as are specified in the model code of conduct (prescribed by Order under part 111 of the 2000 Act) including any amendments to any legislation and the Local (Democracy) (2016) Wales Bill and regulations made under the order in 2016/84.

Prior to commencement of section 58 of the Act, the register needed to be available for inspection at Council offices at all reasonable hours. Section 58 of the Act requires that the register is also published electronically. In addition, the Act transfers responsibility for establishing and maintaining the register of interests from the Principal Authority's monitoring officer to the 'Proper Officer' of each Community Council. The 'Proper Officer' in many cases being the clerk to the Council for this purpose.