

Llanelly Community Council



End of Year Statement 31st March 2017

Llanelly Community Council Member Information

Elected, returned
unopposed or Co-opted

Meetings
2016/17

Councillors

Ord & Finance meetings 16/17 14 meetings	Committee or Special Meetings 16/17
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Community Council Chairman

Councillor Brian Kemp

Gilwern Councillors

Councillor	Mrs Kay Blackwell	Unopposed May 2012	13	9
Councillor	Anthony Carrington	Unopposed May 2012	9	4
Councillor	Paul Downes	Elected March 2013	11	7
Councillor	Giles Howard	Co-opted June 2012	8	3
Councillor	Mrs Val Jones	Unopposed May 2012	12	8
Councillor	John Jones	Unopposed May 2012	12	8
Councillor	Brian Kemp	Unopposed May 2012	12	11
Councillor	Archie Thomas	Co-opted October 2012	9	1
Councillor	Richard Dixon	Elected April 2016	9	8
Councillor	Grahame Nelmes	Elected April 2016	9	11

Clydach Councillors

Councillor	Simon Howarth	Unopposed May 2012	14	9
Councillor	Malcolm Cook	Resigned October 2016	10	6

Llanelly Hill Councillors

Councillor	David McCloy	Elected May 2012	10	4
Councillor	Trevor Williams	Elected May 2012	14	8

Clerk to the Council

Mr Adrian Edwards

Internal Auditor

Mr L Llewellyn

External Auditors

BDO

Notes to accompany the accounts

Year ending 31st March 2017

Principals to Accounting Policies

- **Accounting Convention**

The accounts have been prepared in accordance with proper practices as defined in the *Governance and Accountability for Local Councils in Wales A Practitioners Guide [2011]* "Published by One Voice Wales and SLCC following the consultation with the Local Councils Audit Liaison Group.

- **Fixed Assets**

This section covers expenditure on acquisition, creation or improvement which will have a useful life of more than one year:

Land, operational properties and other assets are reported in the notes affixed to the accounts; at current insurance values is approximating to the lower or net of current replacement cost and net realisable value/s. Some community assets are the subject of restrictive covenants as to their use and or future disposal. Such assets are therefore considered to have no appreciable value and are included at a nominal value only.

- **Debtors and Creditors**

The revenue account of the Council is maintained on an accruals basis in accordance with the above guidance. Therefore, it will not have a material effect on the years account or the Council annual budget.

- **Leases/Rents.**

Payments made under the operating leases or rents are charged to the revenue on an accruals basis.

The Council holds a number of leases with local groups and organisations. The Clerk informed the Council that a number of leases need to be revisited and amendments made following consultation.

Llanely Community Council has renewed a number of lease agreements in the last financial year; the Community Council will be renewing a number of other leases/licences with the following interested groups. A number of these leases will be amended or transferred to licence use.

- Monmouthshire County Council - the small play area situated at Gilwern Playing Fields.
- Gilwern Bowls Club - Club House.
- Gilwern Bowls Club - green bowls rink adjacent to the Club House
- Gilwern 1st Scout Group - the land that the building is sited on.
- Gilwern AFC - shower block building & playing fields
- Clydach AFC - football pitch situated at Clydach South and a lease for the club house situated on the same parcel of land.
- Clydach Village Hall Trustees, 'limited by guarantee' - the land which the building is sited on.
- Monmouthshire County Council - the small play area situated at the recreation ground, Clydach South.
- Gilwern Eagles – had an agreement to erect play equipment
- Service Level Agreement with MCC to provide Library Services

During 2014/15 the Community Council moved its administration centre from the Old School Community Centre to the former Adult Education Centre in Gilwern. The community council has found it difficult to attract users to the building in the last financial year and some groups have stopped or moved away, but over the last quarter of the 2016/17 financial year the building has seen new groups formulate and started to use the building and the current trend is increasing.

During 2014 the trustees of Clydach Village Hall entered into a sublease with the main contractors that have been appointed to dual the A465 that runs through the community. During this financial year, main contractors withdrew from the use of the Village Hall.

- **External loans**

The Council has no long term borrowing or external loans

- **Bank Account as 31st March 2017**

	<u>31 Mar 17</u>
ASSETS	
Current Assets	
Cash at bank and in hand	
Business Reserve	1,284.99
Co-operative Bank	9,735.63
Current Account	68,456.41
Instant Access (Co-Operative)	43,936.99
Petty Cash	<u>7.20</u>
Total Cash at bank and in hand	<u>123,421.22</u>
Total Current Assets	123,421.22
Current Liabilities	
Other Current Liabilities	
VAT Liability	<u>-3,791.85</u>
Total Other Current Liabilities	<u>-3,791.85</u>
Total Current Liabilities	-3,791.85
NET CURRENT ASSETS	<u>127,213.07</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>127,213.07</u>
NET ASSETS	<u><u>127,213.07</u></u>

- **Reserves**

The Council maintain certain reserves to meet general and specific future expenditure on projects and repairs to buildings they lease from the County Council and other properties in their portfolios.

- **Interest Income**

All interest is credited to the general investment accounts.

- **Grants**

The Council made a number of grants in 2016/17 to a variety of groups in the community.

Organisation	Amount	
Gilwern AFC	£2,916.66	Ground maintenance
Gilwern Bowls	£3,500.00	Ground maintenance
Gilwern AFC	£2,872.50	Work to clubs shower block
Llanelly Hill Welfare Hall	£3,500.00	Work still outstanding
Clydach AFC	£1,545.00	Yearly agreement
Brynmawr Town Partnership	£100.00	Festive tour
Llanelly Hill Welfare	£351.00	New Toilet
Bryn-y-Cwm sports festival	£210.00	Schools festival

During 2016/17 financial year the Community Council were awarded three grants from the section 106 funding from one development in the Gilwern ward. These projects will be going forward in the coming financial year. Several groups and organisations also received section 106 funding to undertake improvements to their premises.

- **Recreation Grounds**

Llanelly Community Council is the custodian of the Gilwern Playing Fields which comprises of an area of land approximately 7 acres. A large part of the area is used by Gilwern AFC during the football season. Llanelly Community Council provides the multi play area which is open for residents in the community to use. The area is marked out to enable a number of sports to be played and enjoyed.

Llanelly Community Council are legal land owners of the bowls green which has been let to Gilwern Bowls Club located at the Playing Fields. Llanelly Community Council and the trustees of the Bowling Club renewed the lease agreement on the pavilion/club house in 2016.

Since October 2015 a group has set up taster sessions on Saturday mornings for anyone with an interest in tennis. The above group disbanded due to the lack of interest in December 2016.

Llanelly Community Council also maintains the cycle track where children of any age can use this facility, and is used by a wide age range of individuals. The area also has a small area of self seeding oak trees which will be an asset to the community in years to come.

Situated at the Playing Fields through a grant obtained by Gilwern Eagles several years ago, there are several items of play equipment, suitable for younger children. During the 2016/17 financial year it would appear Gilwern Eagles disbanded as no reports have been submitted to the Community Council. If Gilwern Eagles has disbanded the community council will need to formally write to the officers of the organisation about the equipment and the transfer of the equipment to Llanelly Community Council.

Llanelly Community Council are the free holders and custodians of the Clydach Recreation Ground which comprises of an area of land approximately 3.5 acres. Clydach AFC use this land during the football season. The Football club and the village hall also use the ground for village functions

during the year. Situated at the recreation ground there are several items of play equipment, suitable for younger children.

During 2017 Llanelly Community Council entered into a licence agreement with Clydach Juniors for use of the Recreation Ground for playing junior football when the senior team are not using the ground. The licence agreement is valid to the end of the football season 2018.

- **Planning applications:**

During the 2016/17 year the community council received twenty three Planning Applications as a consultee. A number of representations from residents were made regarding some of these applications. Llanelly Community Council convened a Planning Committee to inspect a number of applications and site visits were convened to consider the proposed applications before submitting any observations.

The community council during the last year received one application that was controversial which was to construct a large diesel generator that would have five generators feeding the National Grid. The community council objected to this application but the Planning Authority granted consent in October 2016.

- **Member training**

Member training is part of the Annual Audit Review Appendix 5: Under part 4 of the review members training should be carried out as necessary.

"The Government also hopes that elected members will avail themselves of relevant training wherever possible. Further guidance on training issues is given in the CIPFA Treasury Management Code".

Members from Llanelly Community Council are provided with a number of training courses throughout the year. These courses are run by One Voice Wales or services are contracted in where specialised subjects are required. From May 2015 up to March 2016 there has been courses held on:

- New Councillor Induction
- Code of Conduct
- The Role of the Council
- The Role of the Councillor
- The Council as an Employer
- Understanding the Law
- The Council Meeting
- Local Government Finance
- Community Engagement

This training has been conducted in 9 different locations in South East Wales. Several members showed an interest but only two members attended training provided by One Voice Wales in the last financial year. The National Park Planning Authority convened planning seminars in the previous year but no seminars were convened in 2016/17. One Voice Wales training sessions are based on prices per person, per session. Training for Councils with over 200 dwellings costs £30 per member. The cost for non members is £40

- **The Local Government (Democracy) (Wales) Act 2013,**

Under the above Act, the Community Council publishes all minutes and other relevant documentation on their website www.llanellaycc.org.uk In addition, the council publishes all its papers electronically, information includes a list of the council's members, each member's name, information about how they may be contacted, party affiliation (if any) and any office held or committee they belong to within the Council. If the Community Council is divided into community wards, the ward the member represents is also published.

Council, along with minutes, must also publish their annual audited accounts electronically. In both these cases, Councils are only required to publish material produced after the date when section 55 came into force, in May 2015. Community Councils are not required to publish any information they are prevented from disclosing by any other legislation.

Existing legislation requires Community Councils to give notice of forthcoming Council meetings three clear days before the meeting is to be held by displaying a notice in a conspicuous place in the community, in addition all such notices are published electronically. All this information is published three clear days before the meeting. There is also a requirement to publish electronically, so far as is reasonably practicable, any documents relating to the business to be transacted at the meeting.

Section 81 of the Local Government Act 2000 requires a Community Council to maintain and publish a register of members' financial and other interests as are specified in the model code of conduct (prescribed by Order under part 111 of the 2000 Act) including any amendments to any legislation and the Local (Democracy) (2016 85) Wales Bill and regulations made under the order in 2016/84.

Prior to commencement of section 58 of the Act, the register needed to be available for inspection at Council offices at all reasonable hours. Section 58 of the Act requires that the register is also published electronically. In addition, the Act transfers responsibility for establishing and maintaining the register of interests from the Principal Authority's monitoring officer to the 'Proper Officer' of each Community Council. The 'Proper Officer' in many cases being the clerk to the Council for this purpose.