

# **Llanelly Community Council**



## **End of Year Statement 31<sup>st</sup> March 2016**

## Llanelly Community Council Member Information

Elected, returned  
unopposed or Co-opted

Meetings  
2015/16

### Councillors

Ord & Finance meetings 15/16 13 meetings	Committee or Special Meetings 15/16
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### Community Council Chairman

Councillor Simon Howarth

### Gilwern Councillors

Councillor	Mrs Kay Blackwell	Unopposed May 2012	11	4
Councillor	Anthony Carrington	Unopposed May 2012	7	3
Councillor	Paul Downes	Elected March 2013	8	4
Councillor	Mrs Lynne Elliot	Resigned March 2016	11	7
Councillor	Giles Howard	Co-opted June 2012	7	1
Councillor	Mrs Val Jones	Unopposed May 2012	13	8
Councillor	John Jones	Unopposed May 2012	13	8
Councillor	Brian Kemp	Unopposed May 2012	11	11
Councillor	Dr Phillip Salter	Resigned March 2016	8	3
Councillor	Archie Thomas	Co-opted October 2012	7	1

### Clydach Councillors

Councillor	Simon Howarth	Unopposed May 2012	12	12
Councillor	Malcolm Cook	Unopposed May 2012	11	8

### Llanelly Hill Councillors

Councillor	David McCloy	Elected May 2012	10	5
Councillor	Trevor Williams	Elected May 2012	13	9

### Clerk to the Council

Mr Adrian Edwards

### Internal Auditor

Mr L Llewellyn

### External Auditors

BDO

## **Notes to accompany the accounts**

Year ending 31<sup>st</sup> March 2016

Principals to Accounting Policies

- **Accounting Convention**

The accounts have been prepared in accordance with proper practices as defined in the *Governance and Accountability for Local Councils in Wales A Practitioners Guide [2011]*” Published by One Voice Wales and SLCC following the consultation with the Local Councils Audit Liaison Group.

- **Fixed Assets**

This section covers expenditure on acquisition, creation or improvement which will have a useful life of more than one year:

Land, operational properties and other assets are reported in the notes affixed to the accounts; at current insurance values is approximating to the lower or net of current replacement cost and net realisable value/s. Some community assets are the subject of restrictive covenants as to their use and or future disposal. Such assets are therefore considered to have no appreciable value and are included at a nominal value only.

- **Debtors and Creditors**

The revenue account of the Council is maintained on an accruals basis in accordance with the above guidance. Therefore, it will not have a material effect on the years account or the Council annual budget.

- **Leases/Rents.**

Payments made under the operating leases or rents are charged to the revenue on an accruals basis.

The Council holds a number of leases with local groups and organisations. The Clerk informed the Council in the April meeting that a number of leases need to be revisited and amendments made following consultation.

Llanelly Community Council is in the process of renewing all leases/licences with the following interested groups. A number of these leases will be amended or transferred to licence use.

- Monmouthshire County Council - the small play area situated at Gilwern Playing Fields.
- Gilwern Bowls Club - Club House.
- Gilwern Bowls Club - green bowls rink adjacent to the Club House
- Gilwern 1<sup>st</sup> Scout Group - the land that the building is sited on.
- Gilwern AFC - shower block building & playing fields
- Clydach AFC - football pitch situated at Clydach South and a lease for the club house situated on the same parcel of land.
- Clydach Village Hall Trustees, 'limited by guarantee' - the land which the building is sited on.
- Monmouthshire County Council - the small play area situated at the recreation ground, Clydach South.
- Gilwern Eagles – had an agreement to erect play equipment

During 2014/15 the Community Council moved its administration centre from the Old School Community Centre to the former Adult Education Centre in Gilwern. During 2014/15 financial year the Community Council held negotiations with Monmouthshire County Council over the transfer of the Community Education Centre to the ownership of Llanelly Community Council. The final transfer was completed in April 2015.

During 2014 the trustees of Clydach Village Hall entered into a sublease with the main contractors that have been appointed to dual the A465 that runs through the community. The trustees needed the council to suspend two of the conditions in the lease. It was agreed that the conditions would be suspended for three years. The main contractors are still using the Village hall and they have extended the car parking to the North East of the building.

- **External loans**

The Council has no long term borrowing or external loans

- **Bank Account as 31<sup>st</sup> March 2016**

Balance as per Bank statements 31st March 2016	
Co-Operative Current Acc	£9,874.83
Co-Operative Deposit	£10,957.30
Co-Operative Guaranteed Inv	£32,956.35
Nat West Current Acc	£48,781.29
Nat West Deposit Acc	£1,284.56
Petty Cash	£61.37
Balance in Total	£103,915.70

- **Reserves**

The Council maintains certain reserves to meet general and specific future expenditure on projects and repairs to buildings they lease from the County Council and other properties in their portfolios.

- **Interest Income**

All interest is credited to the general investment accounts.

- **Grants**

The Council made a number of grants in 2015/16 to a variety of groups in the community. Members need to note the Council has not received the grant towards the maintenance of the public conveniences in Gilwern village. This grant has been requested on several occasions but still not received.

<b>Organisation</b>	<b>Amount</b>	
Gilwern AFC	£2,916.66	Ground maintenance
Gilwern Bowls	£3,500.00	Ground maintenance
Gilwern AFC	£2,872.50	Work to clubs shower block
Llanelly Hill Welfare Hall	£3,500.00	Work still outstanding
Clydach AFC	£1,545.00	Yearly agreement
Brynmawr Town Partnership	£100.00	Festive tour
Llanelly Hill Welfare	£351.00	New bench
Bryn-y-cwm sports festival	210.00	Schools festival

- **Recreation Grounds**

Llanelly Community Council is the custodian of the Gilwern Playing Fields which comprises of an area of land approximately 7 acres. A large part of the area is used by Gilwern AFC during the football season. Llanelly Community Council provides the multi play area which is open for residents in the community to use. The area is marked out to enable a number of sports to be played and enjoyed. Since October 2015 a group has set up taster sessions on Saturday mornings for anyone with an interest in tennis. Llanelly Community Council also maintains the cycle track where children of any age can use this facility, and is used by a wide range of individuals. The area also has a small area of self seeding oak trees which will be an asset to the community in years to come. Situated at the Playing Fields through a grant obtained by Gilwern Eagles several years ago, there are several items of play equipment, suitable for younger children.

Llanelly Community Council is the custodian of the Clydach Recreation Ground which comprises of an area of land approximately 3.5 acres. Clydach AFC use this land during the football season. The Football club and the village hall also use the ground for the village fireworks display in November. Situated at the recreation ground there are several items of play equipment, suitable for younger children.

- **Planning applications:**

During the 2015/16 Year the community council received a thirty seven Planning Applications as a consultee. A number of the application the community council received a number of representations from residents which some of the applications. The planning committee held a number of site visits to consider the applications before submitting any observation.

- **Member training**

Member training is part of Annual Audit Review Appendix 5: Under part 4 of the review members training should be carried out as necessary.

*"The Government also hopes that elected members will avail themselves of relevant training wherever possible. Further guidance on training issues is given in the CIPFA Treasury Management Code".*

Members from the Council are provided with a number of training courses throughout the year. These courses are run by One Voice Wales or services are contracted in where specialised subjects are required. From May 2015 up to March 2016 there have been courses held on:

- New Councillor Induction
- Code of Conduct
- The Role of the Council
- The Role of the Councillor
- The Council as an Employer
- Understanding the Law
- The Council Meeting
- Local Government Finance
- Community Engagement

This training has been conducted in 9 different locations in South East Wales. Several members showed an interest but only one member attended training provided by One Voice Wales in the last financial year. The National Park Planning Authority convened planning seminars in the previous year but no seminars were convened in 2015/16. One Voice Wales training sessions are based on prices

per person, per session. Training for Councils with over 200 dwellings costs £30 per member. The cost for non members is £40

- **The Local Government (Democracy) (Wales) Act 2013,**

Under the above Act, the Community Council publishes all minutes and other relevant documentation on their website [www.llanellaycc.org.uk](http://www.llanellaycc.org.uk) In addition, the council publishes all its papers electronically information including a list of the council's members, each member's name, information about how they may be contacted, party affiliation (if any) and any office held or committee they belong to within the Council. If the Community Council is divided into community wards, the ward the member represents is also published.

Council, along with minutes, must also publish their annual audited accounts electronically. In both these cases, Councils are only required to publish material produced after the date when section 55 came into force, i.e after 1 May 2015. Community Councils are not required to publish any information they are prevented from disclosing by any other legislation.

Existing legislation requires Community Councils to give notice of forthcoming Council meetings three clear days before the meeting is to be held by displaying a notice in a conspicuous place in the community, in addition all such notices are published electronically. All this information is published three clear days before the meeting. There is also a requirement to publish electronically, so far as is reasonably practicable, any documents relating to the business to be transacted at the meeting.

Section 81 of the Local Government Act 2000 requires a Community Council to maintain and publish a register of members' financial and other interests as are specified in the model code of conduct (prescribed by Order under part 111 of the 2000 Act) including any amendments to any legislation and the Local (Democracy) (2016 85) Wales Bill and regulations made under the order in 2016/84.

Prior to commencement of section 58 of the Act, the register needed to be available for inspection at Council offices at all reasonable hours. Section 58 of the Act requires that the register is also published electronically. In addition, the Act transfers responsibility for establishing and maintaining the register of interests from the principal authority's monitoring officer to the 'proper officer' of each Community Council. The 'proper officer' in many cases being the clerk to the Council for this purpose.