

# **Llanelly Community Council**



## **End of Year Statement 31<sup>st</sup> March 2015**

## Llanelly Community Council Member Information

Elected, returned  
unopposed or Co-opted

**Community Council Chairman**  
Councillor Brian Kemp

No Meetings  
2014/15

### Councillors

12 Ordinary meetings 14/15 12 meetings	Committee or Special Meetings 14/15
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### Gilwern Councillors

Councillor	Mrs Kay Blackwell	Unopposed May 2012	9	14
Councillor	Anthony Carrington	Unopposed May 2012	5	
Councillor	Paul Downes	Elected March 2013	4	3
Councillor	Mrs Lynne Elliot	Co-opted June 2012	10	5
Councillor	Giles Howard	Co-opted June 2012	5	3
Councillor	Mrs Val Jones	Unopposed May 2012	7	6
Councillor	John Jones	Unopposed May 2012	7	6
Councillor	Brian Kemp	Unopposed May 2012	10	19
Councillor	Dr Phillip Salter	Unopposed May 2012	9	14
Councillor	Archie Thomas	Co-opted October 2012	6	1

### Clydach Councillors

Councillor	Simon Howarth	Unopposed May 2012	11	15
Councillor	Malcolm Cook	Unopposed May 2012	10	8

### Llanelly Hill Councillors

Councillor	David McCloy	Elected May 2012	9	7
Councillor	Trevor Williams	Elected May 2012	11	7

### Clerk to the Council

Mr Adrian Edwards

### Internal Auditor

Mr L Llewellyn

### External Auditors

Mazars,  
The Rivergreen Centre,  
Aykley Heads,  
Durham

## Notes to accompany the accounts

Year ending 31<sup>st</sup> March 2015

Principals to Accounting Policies

- **Accounting Convention**

The accounts have been prepared in accordance with proper practices as defined in the *Governance and Accountability for Local Councils in Wales A Practitioners Guide [2011]* Published by One Voice Wales and SLCC following the consultation with the Local Councils Audit Liaison Group.

- **Fixed Assets**

This section covers expenditure on acquisition, creation or improvement which will have a useful life of more than one year:

Land, operational properties and other assets are reported in the notes affixed to the accounts; at current insurance values is approximating to the lower or net of current replacement cost and net realisable value/s. Some community assets are the subject of restrictive covenants as to their use and or future disposal. Such assets are therefore considered to have no appreciable value and are included at a nominal value only.

- **Debtors and Creditors**

The revenue account of the Council is maintained on an accruals basis in accordance with the above guidance. Therefore, it will not have a material effect on the years account or the Council annual budget.

- **Leases/Rents.**

Payments made under the operating leases or rents are charged to the revenue on an accruals basis.

The Council hold a number of leases with local groups and organisations. The Clerk informed the Council in the April meeting that a number of leases need to be revisited and amendments made following consultation.

Llanelly Community Council hold a lease with the following interested groups. A number of these leases will be amended or transferred to licence use.

- Monmouthshire County Council for the small play area and the crown green bowls area situated at Gilwern Playing Fields.
- Gilwern Bowls Club which has a lease on the Club House.
- Gilwern 1<sup>st</sup> Scout Group which holds a lease on the land that the building is sited on.
- Gilwern AFC holds a lease on the shower block building. They also have a lease on the playing fields which includes a maintenance agreement.
- Clydach AFC holds a lease for the football pitch situated at Clydach South and a lease for the club house situated on the same parcel of land.
- Clydach Village Hall Trustees, limited by guarantee, hold a lease for the land which the building is sited on.
- Monmouthshire County Council for the small play area situated at the recreation ground, Clydach South.

During 2014/15 the Community Council moved its administration centre from the Old School Community Centre to the former Adult Education Centre in Gilwern. During 2014/15 financial year the Community Council held negotiations with Monmouthshire County Council over the transfer of the

Community Education Centre to the ownership of Llanelly Community Council. The final transfer is due to take place in the next financial year.

During 2014 the trustees of Clydach Village Hall entered in to a sublease with the main contractors that have been appointed to dual the A465 that runs through the community. The trustees needed the council to suspend two of the conditions in the lease. It was agreed that the conditions would be suspended for three years.

- **External loans**

The Council has no long term borrowing or external loans

- **Bank Account as 31<sup>st</sup> March 2015**

Llanelly Community Council	
Balance sheet year end 31 March 2015	
	31 Mar 15
<b>ASSETS</b>	
Current Assets	
Cash at bank and in hand	
Business Reserve	1,283.88
Co-operative Bank	10,885.62
Current Account	45,194.38
Guaranteed Investment Bond	32,588.94
Instant Access (Co-Operative)	10,950.50
Petty Cash	66.09
Total Cash at bank and in hand	100,969.41
Total Current Assets	100,969.41
Current Liabilities	
Other Current Liabilities	
VAT Liability	-6,482.58
Total Other Current Liabilities	-6,482.58
Total Current Liabilities	-6,482.58
<b>NET CURRENT ASSETS</b>	<b>107,451.99</b>

- **Reserves**

The Council maintain certain reserves to meet general and specific future expenditure on projects and repairs to buildings they lease from the County Council and other assets.

- **Interest Income**

All interest is credited to the general investment accounts.

- **Grants**

The Council made a number of grants in 2014/15 to a variety of groups in the community. Members need to note the Council has not received the grant towards the maintenance of the public conveniences in the Gilwern village. This grant has been requested on several occasions but still not received.

- **Recreation Grounds**

Llanelly Community Council is the custodians of the Gilwern Playing Fields which comprises of an area of land approximately 7 acres. A large part of the area was used by Gilwern AFC during the football season. Llanelly Community Council provides the multi play area which is open for residents in the community to use. The area is marked out to enable a number of sports to be played and enjoyed. Llanelly Community Council also maintains the cycle track where children of any age can use this facility, and is used by a wide range of children. The area also has a small area of self seeding oak trees which will be an asset to the community in years to come. Situated at the Playing Fields through a grant obtained by Gilwern Eagles several years ago, there are several items of play equipment, suitable for younger children.

Llanelly Community Council are the custodians of the Clydach Recreation Ground which comprises of an area of land approximately 3.5 acres. Clydach FC use this land during the football season. The Football club and the village hall also use the ground for the village fireworks display in November. Situated at the recreation ground there are several items of play equipment, suitable for younger children.

- **Member training**

Member training is part of Annual Audit Review Appendix 5: Under part 4 of the review members training should be carried out as necessary.

*"The Government also hopes that elected members will avail themselves of relevant training wherever possible. Further guidance on training issues is given in the CIPFA Treasury Management Code".*

Members from the Council are provided with a number of training courses throughout the year. These courses are run by One Voice Wales or services are contracted in where specialised subjects are required. From May 2014 up to March 2015 there have been courses held on:

- New Councillor Induction
- Code of Conduct
- The Role of the Council
- The Role of the Councillor
- The Council as an Employer
- Understanding the Law
- The Council Meeting
- Local Government Finance
- Community Engagement

This training has been conducted in 9 different locations in South East Wales, seven members have been booked onto courses but only two members attended training provided by One Voice Wales in the last financial year. Two members also attended a planning training session provided by the NPA in their Head Quarters in Brecon. One Voice Wales training sessions are based on prices per person, per session. Training for Councils with over 200 dwellings costs £30 per member. The cost for non members is £40

- **The Local Government (Democracy) (Wales) Act 2013,**

Under the above Act, Community Councils will need to have a website. The website will need to publish notices and papers electronically and publish member's register of interests electronically. In addition, the council must publish electronically information including a list of the council's members, each member's name, information about how they may be contacted, party affiliation (if any) and any

office held or committee they belong to within the Council. If the Community Council is divided into community wards, the ward the member represents must be published.

Council along with minutes must also publish their annual audited accounts electronically. In both these cases, Councils are only required to publish material produced after the date when section 55 came into force, i.e after 1 May 2015. Community Councils are not required to publish any information they are prevented from disclosing by any other legislation.

Existing legislation requires Community Councils to give notice of forthcoming Council meetings three clear days before the meeting is to be held by displaying a notice in a conspicuous place in the community. The Act places an additional requirement for such notices to be published electronically. This must be done three clear days before the meeting. There is also a requirement to publish electronically, so far as is reasonably practicable, any documents relating to the business to be transacted at the meeting.

Under Schedule 12 of the Local Government Act 1972, a community meeting may be convened at any time by a group of local government electors amounting to 10% of the local government electors for the community, or 50 of the electors (if 10% exceeds 50 electors). Those convening the meeting must give notice to the Community Council. The Act has included new requirements relating to the registration of members' interests. Section 81 of the Local Government Act 2000 requires a Community Council to maintain and publish a register of members' financial and other interests as are specified in the model code of conduct (prescribed by Order under section 50 of the 2000 Act). Prior to commencement of section 58 of the Act, the register needed to be available for inspection at Council offices at all reasonable hours. Section 58 of the Act requires that the register is also published electronically. In addition, the Act transfers responsibility for establishing and maintaining the register of interests from the principal authority's monitoring officer to the 'proper officer' of each Community Council. The 'proper officer' is the member of the Council's staff designated by the Council for this purpose.