

# Llanelly Community Council



**Dear Councillor**

You are summoned to attend an **Ordinary Meeting** of Llanelly Community Council, at the Gilwern Community Centre, Common Road, Gilwern on **Monday 9 July 2018** commencing at **7.00 pm** for the purpose of transacting the business on the agenda.

Members are invited to declare personal and prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial. Copies of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copies from the Clerk to the Council on 01873 832 550. Please note: you will need to give 3 day's notice prior to the meeting in order to provide you with this agenda.

## **Ten General Principles Llanelly Community Council members need to consider.**

*Selflessness, Honesty and Integrity, Objectivity, Accountability, Openness, Personal Judgement, Respect for Others, Duty to Uphold the Law, Stewardship, Leadership.*

*Adrian Edwards*  
**Clerk to the Council**  
**Date 4 July 2018**

## **Agenda**

1. Apologies for absence.
2. Declaration of interest.
3. 15 minutes set aside for Community interaction and members of the community to ask the Chairman or Council questions of local interest. Any questions should be submitted to the clerk 3 working days before the meeting.
4. To confirm the minutes from the Ordinary Meeting on the Monday 11 June 2018 as an accurate record.
5. Matters to report.
6. To confirm the minutes from the Sub-committee meeting on the Tuesday 19 June 2018 as an accurate record.
7. Matters to report.
8. To confirm the minutes from the Special Community Plan Meeting on the Tuesday 26 June 2018 as an accurate record.
9. Matters to report.
10. To confirm the minutes from the Personnel sub-committee Meeting on the Thursday 28 June 2018 as an accurate record.

11. Matters to report.
12. To confirm the minutes from the Special WW1 Commemorative Meeting on the Monday 2 July 2018 as an accurate record
13. Matters to report.
14. To consider a verbal report from the last Costain Lesions meeting on the Tuesday 25 June 2018
15. To accept the and sign the Audit return 2017/18
16. Correspondence received. Correspondence list will be presented at the meeting.
17. To note finance matters including Income, Expenditure and Quotations.
18. Gilwern Roots-Community event-Gilfest. (Cllr Dixon)
19. Outstanding matters relating to Gilwern Eagles-Account (Cllr Dixon)
20. Skate park- time scales/updates (Cllr Dixon)
21. Councillors-roles and responsibilities in respect of the Community Centre (Cllr Dixon)
22. Ebenezer Chapel update. (Cllr Dixon)
23. Reports from the Clerk.
24. Reports from members on outside bodies.
25. Reports from members of the County Council
26. Agenda items from members for inclusion on the next agenda as Standing Orders 9 (b)

# Llanelly Community Council

## LOCAL GOVERNMENT ACT 2000

### MEMBERS CODE OF CONDUCT – PARAGRAPHS 10 & 11& 12

I, Community Councillor \_\_\_\_\_

Gives the Community Councils, Proper Officer written notification of a personal interest declared by me at a meeting of Llanelly Community Council:

Held on \_\_\_\_/\_\_\_\_/\_\_\_\_ details of which are set out below:

Please tick the relevant box below:

- Personal Interest**
- It was not a prejudicial interest**
- It was a prejudicial interest and I left the meeting**
- It was a prejudicial interest but I have received dispensation from the Standards Committee.**

**Agenda item:** \_\_\_\_\_

**Details of the business on the agenda which the Personal Interest relates to:**

**Details of the personal interest:**

**Please Note:** in addition to the written disclosure of an interest, members have an obligation to declare the interest orally at the meeting, before, or at the commencement of the consideration of the item, or when the interest becomes apparent. Members should hand the Declaration of Interest forms to the Proper Officer at the end of the meeting or returned to the council office before the end of the week following the meeting.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Note to Councillors: Please ensure that your Declaration of Interest forms are delivered back to the office before the end of the week following the meeting.

Agenda for council Meeting 9 July 2018

# Llanelly Community Council

## Apology for absence

I, Community Councillor \_\_\_\_\_

Gives the Community Councils, Proper Officer written notification of a reason for absence for the meeting on the date below. (see note)

Held on \_\_\_\_/\_\_\_\_/\_\_\_\_ details of which are set out below:

### Guidance Note

*If a member is unable to attend a meeting, that member should submit an apology in writing by completing this form, whenever possible, the form should be returned to the Clerk of the Council before the start of the meeting.*

*Members must be mindful there is no requirement to do so, but the verbal apology may not be acceptable indicating a member's reason for non-attendance.*

*Failure to attend any meeting of the Council for a continuous period of six months will render a member unable to continue in office unless their absence was due to some reason approved by the Council before the expiry of six months since the date of the last meeting attended.*

Print Name: .....

Date: .....

Sign: .....