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**Minutes of an Annual General Meeting on May 12th at 6pm at Gilwern Community Centre – Llanelly Community Council**

Present: Cllr R Dixon , Cllr G Nelmes, Cllr N Curtis, Cllr H Stockham, Cllr M Wells, Cllr M Fulton, Cllr S Harris, Cllr K James.

Attendance:

N. James, Clerk,

1. **Apologies**

Apologies were received, and accepted, from Cllrs Thomas and Rose.

1. **Election of Chair**

Cllr Dixon was proposed by Cllr Stockham and seconded by Cllr Harris. There were no other nominations and Cllr Dixon was elected as Chair.

1. **Chairman to sign Declaration of acceptance of office**

Cllr Dixon signed the declaration of acceptance of office.

1. **Election of Vice Chair**

Cllr James proposed, seconded by Cllr Fulton, that Cllr Rose be appointed vice Chair. Although away from the meeting Cllr Rose had advised the Clerk that he was willing to continue as vice Chair. The Council voted that Cllr Rose be appointed as vice Chair.

1. **Completion of Declaration of Office forms for Members**

Councillors present signed their Declaration of Office forms.

**6. Review and Adoption of the Standing Orders, Financial Regulations, Code of Conduct, Complaints Procedure and Community Council Policies for 2025/26**

Councillors agreed that these and the other Council policies should be approved. **Action: NJ.**

**7.To approve the Annual Report for 2024/2025**

The Annual Report had been circulated highlighting the achievements over the year. The Report for 2024/25 was approved.

**8. To review the Asset Register for 2025/26**

The Asset Register for 2025/26 had been circulated, and was approved.

**9. To review the Risk Register for 2025/26**

The Risk Register for 2025/26 had been circulated, and was approved.

**10. To confirm the dates for the Council meetings for 2025/26**

The Council wished to retain monthly meetings on the second Monday of each month at 6pm wherever possible.

**11. To confirm a remuneration policy for councillors under the Local Government Measure 2011**

The current remuneration policy was approved for retention. The Clerk issued forms for the allowance and stated that a response was required from all councillors even if the allowance was not wanted.

**12. To review the Council committee structure and appointments**

The Council confirmed that there was still no longer a requirement for a Personnel Committee. Any issues including the annual appraisal of the Clerk would be considered as required.

**13. To review the nominations to outside bodies and groups**

The Council agreed the following nominations:

1. Gilwern School Governing Body – Cllr Dixon.
2. Clydach Village Hall Committee – Cllr James.
3. Llanelly Hill Village Hall Committee – Cllr Williams and Cllr Wells.
4. Ebenezer Chapel Fund – Cllr James.
5. Ty Hooper Charity – Cllrs Thomas and Stockham.

**R DIXON, Chair N JAMES, Clerk**